



City of Walled Lake  
 1499 E West Maple, Walled Lake, MI 48390  
 248-624-4847 Fax 248-624-1616

<b>For Department Use Only</b>	
Date Received _____	
Number of plan sets received _____	

## ZONING PERMIT APPLICATION

DATE _____	JOB ADDRESS _____
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### 1. Owner's Information

Name _____	Address _____
City _____	State _____ Zip Code _____ Phone _____
Email Address _____	

### 2. Contractor's Information

Name _____	Address _____
City _____	State _____ Zip Code _____ Phone _____
Email Address _____	
State/Local License Number _____	Federal Employer ID/Exemption _____
Worker's Compensation Insurance Carrier or reason for exemption _____	
MESC Employer Number or reason for exemptions _____	

### 3. Type of Work/Fee Schedule

TYPE OF WORK		FEE FOR EACH	TOTAL
<b>Application Fee</b>		\$ 50.00	\$50.00
Plan Examination Fee (non-refundable)		\$ 35.00	\$35.00
Temporary Sign / Change of face sign		\$ 60.00	
Fences		\$ 120.00	
Asphalt/Concrete and culvert work in the right of way		\$ 60.00	
Work not involving Sq Ft Computation		\$ 60.00	
Soil Erosion	[minimum one (1) acre]	\$ 120.00 acre	
Grading: Res/Com		\$ 60.00 / \$120.00	
Parking Lots (existing)		\$ 120.00	
<b>Detached Accessory Structures*</b>			
	Decks/Porch – Less than 200 SQ FT	\$ 120.00	
*Any structure over 200 SQ FT requires a <u>Building Permit</u>			
<b>INSPECTION/REGISTRATION FEES</b>			
	Re-inspection	\$ 50.00	
	License registration fee	\$ 25.00	
<b>TOTAL COST =</b>			

\*Note: All refunds subject to 25% service fee

\*\*Plan review fee (\$35.00) due at time of submission. Permit fee(s) may be paid once plans are approved.

### 4. Plan Review Required

**See BACK PAGE for the submission requirement for each scope of work. Please note, no applications will be accepted without ALL the required materials.**

Section 23a of the State construction code act, P.A. 230 of 1972, as amended, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirement of this State relating in persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

**I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the City of Walled Lake and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.**

**PERMIT IS VALID FOR 6 MONTHS. 24 hour notice required to schedule inspections**

Applicant's Signature _____	<input type="checkbox"/> Contractor <input type="checkbox"/> Property Owner	Date _____
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SEE BACK PAGE

**For Department Use:** Per all City Codes and Ordinances; the adopted Michigan Residential Code, and the adopted Michigan Building Code.

Approved by \_\_\_\_\_  
Zoning

Date \_\_\_\_\_

Approved by \_\_\_\_\_  
Public Services Water Division  
Gate Valve Clearance

Date \_\_\_\_\_

Approved by \_\_\_\_\_  
Public Services Road Division  
Storm Drainage

Date \_\_\_\_\_

**Fence/ Submissions**

\*Please note that all submissions shall require (2) site drawings including the following information:

- Property lines
- All buildings on site
- Type, height, and material of proposed fence
- Location, dimensions, and distance from property lines of each of the following
  - Proposed and any existing fencing (clearly distinguishable)
  - Driveways/sidewalks on parcel and neighboring parcel
  - Post holes (include depth)
  - A post hole inspection is required prior to final inspection

**Detached Accessory Structures**

\*Please note that all submissions shall require (2) drawings including the following information:

- Property lines
- Location, dimensions, and distance from property lines of each the following.
  - All existing buildings
  - The proposed structure
  - All driveways/sidewalks on parcel and neighboring parcel
- For Decks Only
  - Location and depth of post holes need to be shown on plans
  - A Post hole inspection is required prior to final inspection